



1100 Fifth Line East  
Sault Ste. Marie, ON P6A 6J8  
Tel: (705) 946-8530  
Fax: (705) 946-8533  
Email: nature@ssmrca.ca  
www.ssmrca.ca

---

**SAULT STE. MARIE REGION CONSERVATION AUTHORITY  
ANNUAL GENERAL MEETING  
Tuesday February 19, 2019  
Conservation Authority Office  
MINUTES**

Board Members Present: Marchy Bruni, Enzo Palumbo, Rick Niro and Corey Gardi

Regrets: Donna Hilsinger

Staff Members Present: Rhonda Bateman and Deane Greenwood (scrutineer)

**Call to Order**

The Meeting was called to order at 4:45 p.m.

**1. Declaration of Conflict of Interest**

None declared

**2. Chair's Remarks**

2018 Highlights

Staff at the SSMRCA are to be thanked for the work that they accomplish under financial constraints. The following are a list of some of the work accomplished during 2018:

- 1) The re-establishment of the CA Annual Report for 2017 – these reports have not been active for 25 years. It is an important tool for the reporting of CA activities over the year and sharing with the municipalities and the people of the Sault and area.
- 2) SSMRCA participated in the Watershed Report Card for the first time. This is the third five-year reporting period and we were able to contribute to the province wide reporting tool conducted through Conservation Ontario
- 3) The development and approval of the Administrative By-law to define the governance structure at the SSMRCA which was required under the updated Conservation Authorities Act
- 4) Development of a Memorandum of Understanding with Algoma University

- 5) Received funding from the Heritage River System to develop a St. Marys River Story Map which will be completed in early 2019.
- 6) WECI funding projects undertaken
  - Fort Creek safety fencing - completed
  - Geotechnical study – draft received for review by staff
  - Safety ladder – design completed, fabrication underway and installation in early 2019
- 7) Field Work
  - Completion of the West Davignon vegetation and sediment clean out below Allen's Side Road.
  - East Davignon channel vegetation and sediment clean out from Second Line to Third Line
  - Large erosion repair project on the northern section of the West Davignon channel.
  - Installation of new stairs to the dam structure at Fort Creek
  - Annual grass cutting program
  - Hazard tree removals and cleanup
- 8) Source Protection Program successfully delivered its first Annual Report on Plan Implementation to the Ministry of Environment, Conservation and Parks (MECP) as legislated.
- 9) Source Protection also delivered its first “workplan” in November 2018 outlining the steps for review of the Source Protection Plan, as mandated by MECP.
- 10) The revitalization of our Children's Environmental Education program delivered to Grades 2 – 8 for the 2018/19 school year. Fourteen (14) classroom visits from October – December and fifteen more scheduled for the beginning of 2019 with both the Algoma District and Huron Superior school boards.

Topics covered under the Children's Environmental Education 2-hour Programs include:

- Life Cycle of A Fish
- The Water Cycle
- Watersheds & Soils
- Water Conservation
- Habitats
- Flood!
- Drinking Water & Waste Water
- Ecosystems

#### 11) Events

- Participation in the annual Garlic Mustard Pull
- Coordination of the Annual TD Tree Plant
- Coordination and delivery of the 6th annual John Rowswell Hub Trail Festival

### 3. Finance & Administration

#### Election of Officers

#### Scrutineers

Resolution #01/19, moved by Enzo Palumbo, seconded by Rick Niro,

*“Resolved that Rhonda Bateman and Deane Greenwood be appointed as scrutineers for the 2019 election of Chair and Vice Chair be approved,”*

was CARRIED.

#### Election of Chair

Rhonda Bateman called for nominations for Chair.

Enzo Palumbo nominated Marchy Bruni.

Rhonda Bateman called twice more for further nominations for Chair. There being no further nominations for Chair,

Resolution #02/19, moved by Rick Niro, seconded by Corey Gardi,

*“Resolved that nominations for Chair be closed be approved,”*

was CARRIED.

Rhonda Bateman asked Mr. Bruni if he was willing to let his name stand for Chair. Mr. Bruni agreed.

With only one nomination, a vote was not necessary.

Resolution #03/19, moved by Enzo Palumbo, seconded by Corey Gardi,

*“Resolved that Marchy Bruni be appointed as Chair of the SSMRCA Board for 2019 be approved,”*

was CARRIED.

## Election of Vice-Chair

Rhonda Bateman called for nominations for Vice-Chair.

Marchy Bruni nominated Enzo Palumbo.

Rhonda Bateman called twice for further nominations for Vice-Chair.

There being no further nominations for Vice-Chair,

Resolution #04/19, moved by Corey Gardi, seconded by Rick Niro,

*“Resolved that nominations for Vice-Chair be closed be approved,”*

was CARRIED.

Rhonda Bateman asked Mr. Palumbo if he was willing to let his name stand for Vice-Chair. Mr. Palumbo agreed.

With only one nomination, a vote was not necessary.

Resolution #05/19, moved by Marchy Bruni, seconded by Corey Gardi,

*“Resolved that Enzo Palumbo be appointed as Vice-Chair of the SSMRCA Board for 2019 be approved,”*

was CARRIED.

With congratulations to Mr. Bruni and Mr. Palumbo, Ms. Bateman turned the meeting over to the Chair

## Appointments for 2019

Banking Agents and Borrowing Arrangements

Resolution #06/19, moved by Corey Gardi, seconded by Enzo Palumbo,

*“Resolved that the Canadian Imperial Bank of Commerce be appointed as Banking Agents for 2019 be approved,”*

was CARRIED.

### Signing Authority

Resolution #07/19, moved by Corey Gardi, seconded by Rick Niro,

*“Whereas two authorized signatures are required to bind the Sault Ste. Marie Region Conservation Authority,*

*Resolved that Rhonda Bateman, General Manager, Marchy Bruni, Chair, and Enzo Palumbo, Vice Chair, be authorized to sign on behalf of the Sault Ste. Marie Region Conservation Authority with any two of three signing together be approved,”*

was CARRIED.

### Borrowing Arrangements

Resolution #08/19, moved by Enzo Palumbo, seconded by Corey Gardi,

*“Resolved that, subject to Conservation Authority Board approval of loan arrangements, during 2019 the Chair or Vice Chair and the General Manager be empowered to arrange any necessary borrowing of funds as required from time to time for approved Conservation Authority projects and programs, to a maximum amount of \$125,000,*

*And further that the General Manager be authorized to apply payments to the operating loan on behalf of the Sault Ste. Marie Region Conservation Authority, as funding allows be approved,”*

was CARRIED.

### Appointment of Auditor

Resolution #09/19, moved by Enzo Palumbo, seconded by Corey Gardi,

*“Resolved that the firm of BDO Canada LLP be appointed as Auditor for the year ending December 31, 2019 be approved,”*

was CARRIED.

### Appointment of Legal Council

Resolution #10/19, moved by Corey Gardi, seconded by Enzo Palumbo,

*“Resolved that the firm of Skeggs Paciocco Lawyers LLP be appointed as legal counsel for administrative matters for the year ending December 31, 2019 be approved,”*

was CARRIED.

## CA Representatives on Conservation Ontario Council

Resolution #11/19, moved by Rick Niro, seconded by Corey Gardi,

*“Resolved that Marchi Bruni, Chair, Enzo Palumbo, Vice Chair and Rhonda Bateman, General Manager be appointed as the Sault Ste. Marie Region Conservation Authority’s representatives to Conservation Ontario be approved,”*

Was CARRIED.

## Minutes

Rick Niro would like staff to revisit the health and safety policy for Substance Abuse to consider adding a sentence. The policy will be edited and brought back to the Board for the March meeting.

Resolution #12/19, moved by Enzo Palumbo, seconded by Corey Gardi,

*“Resolved that the December 18, 2018 Conservation Authority Regular Meeting and In Camera Session minutes be approved,”*

was CARRIED.

## Accounts Payable

Resolution #13/19, moved by Enzo Palumbo, seconded by Corey Gardi,

*“Resolved that the accounts payable from December 14, 2018 to December 31, 2018 cheque #6389 to #6399 in the amount of \$37,939.76 be approved,”*

was CARRIED.

Resolution #14/19, moved by Enzo Palumbo, seconded by Rick Niro,

*“Resolved that the accounts payable from January 1, 2019 to February 14, 2019 cheque #6400 to #6478 in the amount of \$116,699.45 be approved,”*

was CARRIED.

### Health and Safety Meeting Minutes

Resolution #15/19, moved by Corey Gardi, seconded by Enzo Palumbo,

*“Resolved that the Health and Safety Meeting Minutes from January 7, 2019 and February 4, 2019 be accepted as information be approved,”*

was CARRIED.

### 2019 Proposed Meeting Schedule

Resolution #16/19, moved by Enzo Palumbo, seconded by Corey Gardi,

*“Resolved that the proposed schedule for 2019 Sault Ste. Marie Region Conservation Authority Board meetings be approved,”*

was CARRIED.

### Revised Fee Schedule

Staff to report back to the Board with a 2.5% increase in regulation fees for the March Board meeting.

Resolution #17/19, moved by Rick Niro, seconded by Corey Gardi,

*“Resolved that the staff memo entitled “Revised Fee Schedule” dated February 19, 2019 be accepted as information be approved,”*

was CARRIED.

### Code of Conduct

The Code of Conduct was supplied in each Board package for member’s signature.

#### **4. Board Member Orientation Presentation**

Rhonda Bateman presented an overview of SSMRCA legislative responsibilities and programs.

#### **5. Water and Related Land Management**

Staff to report back to the Board regarding regulations approval process modifications.

Resolution #18/19, moved by Corey Gardi, seconded by Rick Niro,

*“Resolved that application #RR-01-13 submitted by Donald Caswell for the construction of a driveway which involves grading and the placement of riprap at 1765 Great Northern Road be approved subject to the following conditions:*

- 1) That the work be carried out at the same location as shown on the site plans submitted with the application and date stamped January 10, 2019*
- 2) All equipment and materials used at the work site must be clean and free from leaks, oil and grease residues,”*

was CARRIED.

Resolution #19/19, moved by Rick Niro, seconded by Corey Gardi,

*“Resolved that application #USM19-01-21 submitted by Brian Punch for the construction of a 30 foot by 32 foot garage at 4168 Second Line West be approved subject to the following conditions:*

- 1) That the work be carried out at the same location as shown on the site plans submitted with the application and date stamped January 21, 2019*
- 2) Only clean and inert fill as defined by the SSMRCA be used in filling and grading work. Examples of clean and inert fill include earth cover, sand, gravel, clean boulders and rocks. Examples of materials that are not considered clean or inert fill include but are not limited to, asphalt, waste, wood or wood derived waste and organic materials,”*

was CARRIED.

Resolution #20/19, moved by Corey Gardi, seconded by Rick Niro,

*“Resolved that application #LSM19-01-23 submitted by Michael Scholz for the construction of a patio deck and grading at 347 River Road be approved subject to the following conditions:*

- 1) That the work be carried out at the same location as shown on the site plans submitted with the application and date stamped January 23, 2019*
- 2) All equipment and materials used at the work site must be clean and free from leaks, oil and grease residues.*
- 3) Only clean and inert fill as defined by the SSMRCA be used in filling and grading work. Examples of clean and inert fill include earth cover, sand, gravel, clean boulders and rocks. Examples of materials that are not considered clean or inert fill*

- 4) *include but are not limited to, asphalt, waste, wood or wood derived waste and organic materials,”*

was CARRIED.

Resolution #21/19, moved by Rick Niro, seconded by Corey Gardi,

*“Resolved that application #FC19-02-15 submitted by Forbes Bros Ltd. on behalf of Rogers Communications and 1401285 Ontario Ltd. for the installation of a tower and walk-in cabinet surrounded by a 15m by 15m fenced compound at 235 Drive Inn Road, be approved subject to the following conditions:*

- 1) *That the work be carried out at the same location as shown on the site plans submitted with the application and date stamped February 15, 2019*
- 2) *Only clean and inert fill as defined by the SSMRCA be used in filling and grading work. Examples of clean and inert fill include earth cover, sand, gravel, clean boulders and rocks. Examples of materials that are not considered clean or inert fill include but are not limited to, asphalt, waste, wood or wood derived waste and organic materials,”*

was CARRIED.

Resolution #22/19, moved by Corey Gardi, seconded by Rick Niro,

*“Resolved that application #USM19-02-15 submitted by Forbes Bros Ltd. on behalf of Rogers Communications and Bibba Enterprises Ltd. for the installation of a tower and walk-in cabinet surrounded by a 6.1m by 8m fenced compound at 32 Bay Street, be approved subject to the following conditions:*

- 1) *That the work be carried out at the same location as shown on the site plans submitted with the application and date stamped February 15, 2019*
- 2) *Only clean and inert fill as defined by the SSMRCA be used in filling and grading work. Examples of clean and inert fill include earth cover, sand, gravel, clean boulders and rocks. Examples of materials that are not considered clean or inert fill include but are not limited to, asphalt, waste, wood or wood derived waste and organic materials,”*

was CARRIED.

## Mark's Bay Erosion Project

Resolution #23/19, moved by Rick Niro, seconded by Corey Gardi,

*“Resolved that the staff memo entitled “Mark’s Bay Erosion Project” dated February 19, 2019 be accepted as information and further that Kresin Engineering be granted the engineering design for the Mark’s Bay Erosion project at a cost of \$5,800 plus HST, be approved,”*

was CARRIED.

## **6. Forest Activity Report**

Resolution #24/19, moved by Corey Gardi, seconded by Rick Niro,

*“Resolved that the staff memo entitled “Forest Activity Report” dated February 19, 2019 for the 2018 reporting year be accepted as information be approved,”*

was CARRIED.

## **7. Conservation and Recreation**

No report

## **8. New Business / Other**

### Conservation Ontario Correspondence

Resolution #25/19, moved by Rick Niro, seconded by Corey Gardi,

*“Resolved that the staff memo entitled “Conservation Ontario Correspondence” dated February 19, 2019 be accepted as information be approved,”*

was CARRIED.

**9. Adjournment**

Resolution #26/19, moved by Corey Gardi, seconded by Rick Niro,  
“Resolved that the meeting adjourned at 6:21 p.m. be approved,”  
was CARRIED.

---

Rhonda Bateman,  
General Manager

---

Marchy Bruni, Chair