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**SAULT STE. MARIE REGION CONSERVATION AUTHORITY
REGULAR MEETING
Tuesday April 21, 2020
Conservation Authority Office
MINUTES**

Board Members Present: Marchy Bruni, Enzo Palumbo, Rick Niro, Corey Gardi and Donna Hilsinger

Staff Members Present: Corrina Barrett

Via Teleconference

Call to Order

The Meeting was called to order at 5:01 p.m.

1. Declaration of Conflict of Interest

None declared.

2. Finance & Administration

Minutes

Resolution # 26/20, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that the February 18, 2020 Conservation Authority Annual General Meeting and Closed Session minutes be approved,”

Was CARRIED.

Resolution # 27/20, moved by Rick Niro, seconded by Enzo Palumbo,

“Resolved that the April 15, 2020 Conservation Authority Special Meeting minutes be approved,”

Was CARRIED.

Accounts Payable

Resolution # 28/20, moved by Rick Niro, seconded by Enzo Palumbo,

“Resolved that the accounts payable from February 14 to April 15, 2020 cheque #6992 to #7064 in the amount of \$127,795.48 be approved,”

Was CARRIED.

2019 Auditors Report

Resolution # 29/20, moved by Corey Gardi, seconded by Donna Hilsinger,

“Resolved that the 2019 Auditors Report prepared by BDO be approved,”

Was CARRIED.

2020 Budget Update

Resolution # 30/20, moved by Rick Niro, seconded by Enzo Palumbo,

“Resolved that the memo titled “2020 Budget Update” dated April 21, 2020 be accepted as information be approved,”

Was CARRIED.

Health and Safety Meeting Minutes

Resolution # 31/20, moved by Donna Hilsinger, seconded by Rick Niro,

“Resolved that the Health and Safety Meeting Minutes from March 10, 2020 be accepted as information be approved,”

Was CARRIED.

Banking Update

Resolution # 32/20, moved by Enzo Palumbo, seconded by Corey Gardi,

“Resolved that the memo titled “Banking Update” dated April 21, 2020 be accepted as information and

Further that the Board allow the SSMRCA to change it's bank account to a CIBC Business Account be approved,"

Was CARRIED.

3. Water and Related Land Management

Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Resolution # 33/20, moved by Rick Niro, seconded by Donna Hilsinger,

"Resolved that the 7 approved site reports from February 15 to April 17, 2020 be accepted as information be approved,"

Was CARRIED.

4. New Business / Other

Updated Travel Policy

Resolution # 34/20, moved by Donna Hilsinger, seconded by Enzo Palumbo,

"Resolved that the memo titled "Updated Travel Policy" dated April 21, 2020 be accepted as information, and

Further that the Board allow the implementation of both the newly updated Travel Policy, with noted amendments, as well as the new Travel Log Book be approved,"

Was CARRIED.

Memorial Signage on CA Property

Resolution # 35/20, moved by Enzo Palumbo, seconded by Corey Gardi,

"Resolved that the memo titled "Memorial Signage on CA Property" dated April 21, 2020 be accepted as information be approved,"

Was CARRIED.

The Board asked the GM to reach out to the SSMRCA's insurance broker, as well as the City of SSM Solicitor and other CA's to find further information on how these types of programs are usually rolled out. The GM will report back with the findings at a future meeting.

New Truck Lease

Resolution # 36/20, moved by Enzo Palumbo, seconded by Rick Niro,

“Resolved that the memo titled “New Truck Lease” dated April 21, 2020 be accepted as information, and

Further that the Board agree to allow the leasing of a new fleet truck from Prouse Motors be approved,”

Was CARRIED.

5. In Camera

Resolution # 37/20, moved by Rick Niro, seconded by Donna Hilsinger,

“Resolved that the Board go into Closed Session at 5:56 p.m. to discuss personnel matters be approved,”

Was CARRIED.

Resolution # 38/20, moved by Rick Niro, seconded by Donna Hilsinger,

“Resolved that the Board come out of Closed Session at 6:31 p.m. be approved,”

Was CARRIED.

6. Call Meeting Back to Order

Resolution # 39/20, moved by Corey Gardi, seconded by Donna Hilsinger,

“Resolved that the Board go back into Open Session at 6:32 p.m. be approved,”

Was CARRIED.

Resolution # 40/20, moved by Corey Gardi, seconded by Enzo Palumbo,

“Resolved that the Board agrees to a 1.8% wage increase for all staff for 2020 be approved,”

Was CARRIED.

7. Adjournment

Resolution # 41/20, moved by Donna Hilsinger, seconded by Rick Niro,

“Resolved that the meeting be adjourned at 6:33 p.m. be approved,”

was CARRIED.

Corrina Barrett,
General Manager

Marchy Bruni,
Chair