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**SAULT STE. MARIE REGION CONSERVATION AUTHORITY
ANNUAL GENERAL MEETING
Tuesday February 18, 2020
Conservation Authority Office
MINUTES**

Board Members Present: Marchy Bruni, Rick Niro, and Corey Gardi

Staff Members Present: Corrina Barrett and Marlene McKinnon (scrutineer)

Regrets: Enzo Palumbo and Donna Hilsinger

Call to Order

The Meeting was called to order at 4:46 p.m.

1. Declaration of Conflict of Interest

None.

2019 Business

2. Finance & Administration

Minutes

Resolution # 130/19, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that the December 17, 2019 Conservation Authority Regular Meeting minutes be approved,”

Was CARRIED.

Accounts Payable

Resolution # 131/19, moved by Rick Niro, seconded by Corey Gardi,

“Resolved that the accounts payable from December 12, 2018 to December 31, 2019 cheque #6899 to #6925 in the amount of \$67,973.08 be approved,”

Was CARRIED.

3. Water and Related Land Management

Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Resolution # 132/19, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that the 1 approved site report from December 14 – December 31, 2019 be accepted as information be approved,”

Was CARRIED.

4. New Business

None.

5. Chairs Remarks on 2019

2019 Highlights

It's been a successful year, albeit a challenging one. Staff at the SSMRCA are to be thanked for the work that they accomplished under both financial and capacity constraints. The following are a list of some of the work accomplished during 2019:

1. There was a significant changeover in staff, with Rhonda heading off to Lower Trent CA, and Corrina replacing her as the GM.
2. There was the development and signing of a Memorandum of Understanding with Sault College.
3. A new Policy was put in place to allow for a quicker turn around on Application Approvals under Ont. Reg. 176/06. This year the RCA also saw an increase in the number of permits issued, up from both 2017 and 2018.
4. Field Work
 - Continuation of the large vegetation removal along the Bennet-West Davignon flood control channel
 - Culvert repair, large vegetation and sediment removal at Clark Creek Channel
 - Annual grass cutting program
 - Hazard tree removals and cleanup
5. Source Protection Program saw a change in staff (Marlene McKinnon became the new Program Manager and Corrina Barrett the SPA Liaison). Successfully recruited two new members to the SPC, and a new chair, Tracey Cooke, was appointed by the MECP. Thoughtful consultation with the municipality took place on relevant policy changes (such as road salt).

6. Events
 - Coordination of the Annual TD Tree Plant
 - Coordination and delivery of the 7th annual John Roswell Hub Trail Festival. Andre Riopel will be taking the lead from now on.
7. Conservation Authority University Executive Development Program
 - The new GM successfully completed the first Module (of 4) for the CAU program.
8. Significant consultation with the Minister of Natural Resources, Conservation and Parks in an effort to highlight the importance and help define the role of the SSMRCA, as well as CAs across Ontario and CO.

2020 Business

6. Finance and Administration

Election of Officers

Scrutineers

Resolution # 01/20, moved by Marchy Bruni, seconded by Corey Gardi,

“Resolved that Corrina Barrett and Marlene McKinnon be appointed as scrutineers for the 2020 election of Chair and Vice Chair be approved,”

Was CARRIED.

Chair

Corrina called for nominations for Chair.

Corey Gardi nominated Marchy Bruni.

Corrina called twice more for further nominations for Chair. There being no further nominations for Chair,

Resolution # 02/20, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that nominations for Chair be closed be approved,”

Was CARRIED.

Corrina asked Mr. Bruni if he was willing to let his name stand for Chair. Mr. Bruni agreed.

With only one nomination, a vote was not necessary.

Resolution #03/19, moved by Corey Gardi, seconded by Marchy Bruni,

“Resolved that Marchy Bruni be appointed as Chair of the SSMRCA Board for 2020 be approved,”

Was CARRIED.

Vice-Chair

Corrina called for nominations for Vice-Chair.

Rick Niro nominated Corey Gardi.

Corrina called twice for further nominations for Vice-Chair. There being no further nominations for Vice-Chair,

Resolution #04/20, moved by Rick Niro, seconded by Marchy Bruni,

“Resolved that nominations for Vice-Chair be closed be approved,”

Was CARRIED.

Corrina asked Mr. Gardi if he was willing to let his name stand for Vice-Chair. Mr. Gardi agreed.

With only one nomination, a vote was not necessary.

Resolution #05/20, moved by Marchy Bruni, seconded by Rick Niro,

“Resolved that Corey Gardi be appointed as Vice-Chair of the SSMRCA Board for 2020 be approved,”

Was CARRIED.

With congratulations to Mr. Bruni and Mr. Gardi, Ms. Barrett turned the meeting over to the Chair.

Temporary Adjournment

Resolution # 06/20, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that the meeting be adjourned at 5:02 p.m. to conduct the SPA meeting and elections be approved,”

Was CARRIED.

Call Meeting Back To Order

Resolution # 07/20, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that the 2020 Annual General Meeting go back into open session at 5:10 p.m. be approved,”

Was CARRIED.

Appointments for 2020

Banking Agents and Borrowing Arrangements

Resolution # 08/20, moved by Rick Niro, seconded by Corey Gardi,

“Resolved that the Canadian Imperial Bank of Commerce be appointed as Banking Agents for 2020 be approved,”

Was CARRIED.

Signing Authority

Resolution # 09/20, moved by Corey Gardi, seconded by Rick Niro,

“Whereas two authorized signatures are required to bind the Sault Ste. Marie Region Conservation Authority,

Resolved that Corrina Barrett, General Manager, Marchy Bruni, Chair, and Corey Gardi, Vice Chair, be authorized to sign on behalf of the Sault Ste. Marie Region Conservation Authority with any two of three signing together be approved,”

Was CARRIED.

Borrowing Arrangements

Resolution # 10/20, moved by Rick Niro, seconded by Corey Gardi,

“Resolved that, subject to Conservation Authority Board approval of loan arrangements, during 2020 the Chair or Vice Chair and the General Manager be empowered to arrange any necessary borrowing of funds as required from time to time for approved Conservation Authority projects and programs, to a maximum amount of \$125,000,

And further that the General Manager be authorized to apply payments to the operating loan on behalf of the Sault Ste. Marie Region Conservation Authority, as funding allows be approved,”

Was CARRIED.

Appointment of Auditor

Resolution # 11/20, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that the firm of BDO Canada LLP be appointed as Auditor for the year ending December 31, 2020 be approved,”

Was CARRIED.

Appointment of Legal Council

Resolution # 12/20, moved by Rick Niro, seconded by Corey Gardi,

“Resolved that the firm of Skeggs Paciocco Lawyers LLP be appointed as legal counsel for administrative matters for the year ending December 31, 2020 be approved,”

Was CARRIED.

CA Representatives on Conservation Ontario Council

Resolution # 13/20, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that Marchy Bruni, Corey Gardi and Corrina Barrett be appointed as the Sault Ste. Marie Region Conservation Authority’s representatives to Conservation Ontario be approved,”

Was CARRIED.

Code of Conduct

The Code of Conduct was supplied in each Board package for member’s signature.

Accounts Payable

Resolution # 14/20, moved by Rick Niro, seconded by Corey Gardi,

“Resolved that the accounts payable from January 1 to February 13, 2020 cheque #6926 to #6991 in the amount of \$90,464.67 be approved,”

Was CARRIED.

Health and Safety Meeting Minutes

Resolution # 15/20, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that the Health and Safety Meeting Minutes from January 6, 2020 and February 10, 2020 be accepted as information be approved,”

Was CARRIED.

2020 Proposed Meeting Schedule

Resolution # 16/20, moved by Rick Niro, seconded by Corey Gardi,

“Resolved that the proposed schedule for 2020 Sault Ste. Marie Region Conservation Authority Board meetings be approved,”

Was CARRIED.

Regulation Fee Schedule Review

Resolution # 17/20, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that the staff memo entitled “Fee Schedule Review” dated February 14, 2020 be approved with suggested amendments,”

Was CARRIED.

7. Water and Related Land Management

Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Resolution # 18/20, moved by Rick Niro, seconded by Corey Gardi,

“Resolved that the 2 approved site reports from January 1 – February 14, 2020 be accepted as information be approved,”

Was CARRIED.

8. New Business / Other

Council Resolution Supporting CAs

Resolution # 19/20, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that the staff memo entitled “Council Resolutions Supporting CAs” dated February 14, 2020 be approved,

And further that the GM forward the Draft Resolutions to Marchy Bruni and Enzo Palumbo for sharing with their respective Councils be approved,”

Was CARRIED.

Conservation Ontario Client Service and Streamlining Initiative

Resolution # 20/20, moved by Rick Niro, seconded by Corey Gardi,

“Resolved that the staff memo entitled “Conservation Ontario Client Service and Streamlining Initiative” dated February 18, 2020 be accepted as information be approved,”

Was CARRIED.

9. In Camera

Personnel Matter

Resolution # 21/20, moved by Corey Gardi, seconded by Rick Niro,

“Resolved that the Board go into Closed Session to discuss Personnel Matters at 5:39 p.m. be approved,”

Was CARRIED.

Resolution # 22/20, moved by Rick Niro, seconded by Corey Gardi,

“Resolved that the Board come out of Closed Session at 6:31 p.m. be approved,”

Was CARRIED.

10. Adjournment

Resolution # 23/20, moved by Rick Niro, seconded by Corey Gardi,

“Resolved that the meeting be adjourned at 6:31 p.m. be approved,”

Was CARRIED.

Corrina Barrett,
General Manager

Marchy Bruni,
Chair