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SAULT STE. MARIE REGION CONSERVATION AUTHORITY

ANNUAL GENERAL MEETING

Tuesday, January 16, 2018

Conservation Authority Office

MINUTES

Board Members Present: Marchy Bruni, Judy Hupponen, Enzo Palumbo and Ozzie Grandinetti

Regrets: Joe Krmpotich

Staff Members Present: Rhonda Bateman, Marlene McKinnon

2017 Business

1. Meeting Called to Order

Meeting was called to order at 4:45 p.m.

2. Declaration of Conflict of Interest

No conflicts were declared.

3. Finance & Administration

Minutes

Resolution # 158/17, moved by Judy Hupponen, seconded by Ozzie Grandinetti,

“Resolved that the Minutes of the December 19, 2017 Conservation Authority Regular and In-Committee Meetings be approved,”

was CARRIED.

Accounts Payable

Resolution # 159/17, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

“Resolved that the accounts payable from December 14 to December 31, 2017 for the Conservation Authority, cheque # 5736 to # 5771 in the amount of \$ 41,677.49 and the Drinking Water Source Protection Program, cheque # 3486 to # 3487 in the amount of \$ 3,853.20 be approved,”

was CARRIED.

4.0 Chair’s Remarks

The Chair thanked the Board members for their dedication and support to the Sault Ste. Marie Region Conservation Authority.

The Chair thanked the staff who work tirelessly and who are dedicated to their work. This CA works with a minimal budget, are small in number but do remarkable work. As well the Chair gave appreciation for the General Manager’s dedication and for moving the conservation authority forward.

Highlights for 2017 include:

Success of the Forest Management Committee which is made up of knowledgeable local experts who assisted staff in the development and subsequent approval of the new Managed Forest Plan by the Ministry of Natural Resources and Forestry.

Successful leadership in the Canada 150 Parade of Paddles project with Parks Canada and Ermatinger Clergue National Historic Site.

Field Season focus was on the vegetation removal and bank stabilization of the West Davignon below Second Line to Base Line. As well the field staff were able to accomplish the removal of two existing hazards in the Shore Ridges conservation area, an abandoned garage structure and a former viewing platform.

Coordination and delivery of the 6th annual John Rowswell Hub Trail Festival

Coordination of the Annual TD Tree Plant

Strategic Plan Partnership Building accomplishments:

- Improving relationship with local user groups such as the Soo Finnish Nordic Ski Club and Sault College
- Donating to local fundraising events through in-kind contributions
- Assisting in local environmental events such as the Garlic Mustard Pull
- Participating in various trail and events

Moving Forward:

Now that the new Conservation Authorities Act has been passed there is a renewed focus on the governance of CAs and eventually the strengthening of regulations to meet

our mandate. The future looks promising but much work is required to achieve our goals.

5. Adjournment

Resolution # 160/17, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that 2017 portion of the CA Board meeting be adjourned at 4:53 p.m. be approved”,

was CARRIED.

2018 Business

1. Finance & Administration

Election of Officers

Scrutineers

Resolution # 01/18, moved by Marchy Bruni, seconded by Judy Hupponen,

“Resolved that Rhonda Bateman and Marlene McKinnon be appointed as scrutineers for the 2018 election of Chair and Vice Chair be approved,”

was CARRIED.

Election of Chair

Rhonda Bateman called for nominations for Chair.

Judy Hupponen nominated Marchy Bruni.

Rhonda Bateman called twice more for further nominations for Chair. There being no further nominations for Chair,

Resolution # 02/18, moved by Judy Hupponen, seconded by Enzo Palumbo,

“Resolved that nominations for Chair be closed”,

was CARRIED.

Rhonda Bateman asked Marchy Bruni if he was willing to let his name stand for Chair. Mr. Bruni agreed.

With only one nomination, a vote was not necessary.

Resolution # 03/18, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

“Resolved that Marchy Bruni be appointed as Chair of the SSMRCA Board for 2018 be approved,”

was CARRIED.

Election of Vice Chair

Rhonda Bateman called for nominations for Vice-Chair.

Judy Hupponen nominated Joe Krmpotich.

Rhonda Bateman called twice for further nominations for Vice-Chair.

There being no further nominations for Vice-Chair,

Resolution # 04/18, moved by Marchy Bruni, seconded by Enzo Palumbo,

“Resolved that nominations for Vice-Chair be closed,”

was CARRIED.

Rhonda Bateman indicated that Mr. Krmpotich indicated through an email to the Board Members that if nominated, he was willing to let his name stand for Vice-Chair.

With only one nomination, a vote was not necessary.

Resolution # 05/18, moved by Marchy Bruni, seconded by Enzo Palumbo,

“Resolved that Joe Krmpotich be appointed as Vice-Chair of the SSMRCA Board for 2018 be approved,”

was CARRIED.

With congratulations to Marchy Bruni and Joe Krmpotich, Rhonda Bateman turned the meeting over to Chair, Marchy Bruni.

Appointments for 2018

Banking Agents

Resolution # 06/18, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

“Resolved that the Canadian Imperial Bank of Commerce be appointed as Banking Agents for 2018 be approved,”

was CARRIED.

Signing Authority

Resolution # 07/18, moved by Enzo Palumbo, seconded by Ozzie Grandinetti,

“Whereas two authorized signatures are required to bind the Sault Ste. Marie Region Conservation Authority,

Be it resolved that Rhonda Bateman, General Manager, Marchy Bruni, Chair, and Joe Krmpotich, Vice Chair, be authorized to sign on behalf of the Sault Ste. Marie Region Conservation Authority with any two of three signing together be approved,”

was CARRIED.

Borrowing Arrangements

Resolution # 08/18, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

“Resolved that, subject to Conservation Authority Board approval of loan arrangements, during 2018 the Chair or Vice Chair and the General Manager be empowered to arrange any necessary borrowing of funds as required from time to time for approved Conservation Authority projects and programs, to a maximum amount of \$125,000,

And further that the General Manager be authorized to apply payments to the operating loan on behalf of the Sault Ste. Marie Region Conservation Authority, as funding allows be approved,”

was CARRIED.

Appointment of Auditor

Resolution # 09/18, moved by Judy Hupponen, seconded by Ozzie Grandinetti,

“Resolved that the firm of BDO Canada LLP be appointed as Auditor for the year ending December 31, 2018 be approved,”

was CARRIED.

Conservation Authority Representatives on Conservation Ontario Council

Resolution # 10/18, moved by Ozzie Grandinetti, seconded by Judy Hupponen,

“Resolved that Marchy Bruni, Joe Krmpotich and Rhonda Bateman be appointed as the Sault Ste. Marie Region Conservation Authority’s representatives to Conservation Ontario be approved,”

was CARRIED.

Accounts Payable

General Manager indicated that under the current banking arrangements, the drinking water program has a separate bank account. The decrease in the funding of the program does not make it logical to continue as a separate account. The drinking water program account will be closed and the funds will be transferred in to the regular CA operating account. Tracking of spending for the Ministry of Environment and Climate Change reporting purposes will continue.

Resolution # 11/18, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that the accounts payable from January 1, 2018 to January 11, 2018 for the Conservation Authority, cheque #5772 to #5789 in the amount of \$39,474.43 be approved,”

was CARRIED.

Health and Safety

Resolution # 12/18, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that the Health and Safety Meeting Minutes January 8, 2018 be accepted as information be approved,”

was CARRIED.

2018 Meeting Schedule

After review of the proposed schedule, members identified that an alternate date will be required for the February meeting due to a conflict with a city council meeting. An alternate date will be confirmed through a subsequent email poll of members.

Resolution # 13/18, moved by Enzo Palumbo, seconded by Ozzie Grandinetti,

“Resolved that the proposed schedule for 2018 Sault Ste. Marie Region Conservation Authority Board meetings be approved,”

was CARRIED.

General Manager Travel

Resolution # 14/18, moved by Judy Hupponen, seconded by Ozzie Grandinetti,

“Resolved that the travel schedule outlined in the staff memo, General Manager Travel dated January 16, 2018 be approved,”

was CARRIED.

Revised Fee Schedule

Resolution # 15/18, moved by Judy Hupponen, seconded by Enzo Palumbo,

“Resolved that the Revised Fee Schedule as outlined in the staff memo dated January 16, 2018 be accepted and that the new proposed fee schedule be adopted as of February 1, 2018 be approved,”

was CARRIED.

2. Water & Related Land Management

Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Resolution # 16/18, moved by Judy Hupponen, seconded by Enzo Palumbo,

“Resolved that application #USM18-01-15 submitted by the City of Sault Ste. Marie for the maintenance dredging of the existing drainage ditch from Airport Road to Channelview Lane be approved subject to the following conditions:

- 1) That the work be carried out at the same location indicated on the site plan submitted with the application and date stamped January 15, 2018.*
- 2) All equipment and materials used at the work site must be clean and free from leaks, oil and grease residues be approved,”*

was CARRIED.

Maintenance

The General Manager reported that the field staff were busy removing snow from the parking lots and building roofs. There has been a great deal of snow deposited this season thus far. Routine snow surveys are occurring every two weeks to monitor conditions and prepare for spring thaw.

Maintenance of seasonal equipment and office and shop maintenance are continuing.

A road repair on a leased portion in the Hiawatha Highlands was required as it intersects with the ski trails. The CA will be reimbursed for the road repair from the MNRF as the lease holder.

3. Conservation & Recreation

4. New Business/Other

Climate Change Project

Resolution # 17/18, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that the staff memo, Climate Change Project Participation be accepted and that the participation of the General Manager under the conditions outlined be approved,”

was CARRIED.

5. In Committee

Resolution # 18/18, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

“Resolved that the Board go in to committee at 5:19 p.m. to discuss a legal matter be approved,”

was CARRIED.

Resolution # 19/18, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that the Board come out of committee at 6:13 p.m. be approved,”

was CARRIED.

Resolution # 20/18, moved by Enzo Palumbo, seconded by Ozzie Grandinetti,

“Resolved that the General Manager be directed to consult with a lawyer specialising in environmental law with an upset limit of \$10,000 be approved,”

was CARRIED.

6. Adjournment

Resolution # 21/18, moved by Ozzie Grandinetti, seconded by Judy Hupponen,

“Resolved that the meeting adjourned at 6:15 p.m. be approved,”

was CARRIED.

Rhonda Bateman,
General Manager

Marchy Bruni, Chair