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SAULT STE. MARIE REGION CONSERVATION AUTHORITY

ANNUAL GENERAL MEETING

Tuesday, January 17, 2017

Conservation Authority Office

MINUTES

Board Members Present: Marchy Bruni, Joe Krmpotich, Judy Hupponen and Enzo Palumbo

Regrets: Ross Romano

Staff Members Present: Rhonda Bateman, Christine Ropeter

Media: Darren Taylor (Sootoday)

Meeting was called to order at 4:50 p.m.

2016 Business

1. Declaration of Conflict of Interest

None declared

2. Finance & Administration

Minutes

Resolution # 126/16, moved by Joe Krmpotich, seconded by Judy Hupponen,

“Resolved that the Minutes of the November 15, 2016 Conservation Authority Regular Meeting be approved,”

was CARRIED.

Accounts Payable

Resolution # 127/16, moved by Judy Hupponen, seconded by Enzo Palumbo,

“Resolved that the accounts payable from November 5, 2016 to December 31, 2016 for the Conservation Authority, cheque # 5107 to # 5182 in the amount of \$ 92,645.78 and the Drinking Water Source Protection Program, cheque # 3340 to # 3358 in the amount of \$ 23,394.56 be approved,”

was CARRIED.

Health and Safety

Discussion of sanding and salting practices and battery replacements and maintenance for the AED unit.

Resolution # 128/16, moved by Enzo Palumbo, seconded by Joe Krmpotich,

“Resolved that the Health and Safety Meeting Minutes from November 7, 2016 and December 6, 2016 be accepted as information be approved”,

was CARRIED.

Procurement and Purchasing Policy

Resolution # 129/16, moved by Joe Krmpotich, seconded by Enzo Palumbo,

“Resolved that the Draft Procurement and Purchasing Policy be adopted as operational policy as of January 17, 2017, be approved”,

was CARRIED.

3. Water & Related Land Management

Development, Interference With Wetlands & Alterations to Shorelines & Watercourses

Resolution # 130/16, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that the email polls of November 18, November 23 and December 7, 2016 approving the following permits with conditions be confirmed:

CNC16-11-14	Judy L Parest	544A Wallace Terrace
FC16-11-16	Castle Home Realty Ltd./Tom Fiefel	174 Third Line East
USM16-11-21	Joe Biocchi/Mark Mageran	50 Cottage Lane
BCC16-11-29	Jeremy Van Hoek	50 Parkewood Drive

4.0 Other

Chairman's Remarks

Mr. Bruni complimented staff for their work on a limited budget and commented on some of the past year's highlights including:

Strategic Plan development
Completion of Performance appraisals for all staff
Forest Management Committee formation
Appointment of consultant for the Forest Management Plan development
Conservation Authorities Act Review – attended consultation sessions and provided comments to MNRF
Continued participation in Conservation Ontario meetings and subcommittees
General Manager graduated from CA University
Appointment of Marlene McKinnon as Risk Management Inspector
Increased Social Media presence and interaction through Twitter and Facebook
Successful field season with additional large works completed included:
Fort Creek dam vegetative clean up
Fort Creek dam repairs
Fort Creek clean out
East Davignon Creek grates and gate infrastructure repairs
West Davignon Creek clean out
Waterfront trail repairs
Sale of the sawmill – removal of equipment to be completed in spring 2017

Outreach Highlights:

Three Public information meetings for Fort Creek residents regarding the Plateau Trail closure.
Developed partnership with Soo Finnish Rest Home to move forward on funding opportunities for the Plateau Trail bridge development
Discussions and meetings with provincial/federal funding agencies
Continuing consultation with Voyageur Trail Association and Sault Trailblazers regarding Duncan Township access for Forestland Group
New signage in the Hiawatha Highlands for mountain biking – designed and paid for by the Sault Cycling Club
Successful coordination of the Hub Trail Festival
Staff participation in many local activities (garlic mustard pulls, Yellowfish road, etc.) and committees to strengthen the presence of the SSMRCA in local community resulting in enhanced partnerships with Invasive Species Centre, Sault Naturalists, Soo Finnish Nordic Ski Club, City of SSM, STAC, PRAC, Voyageur Trail Association, etc.
Sixth Annual TD Tree Plant on Landslide Hill

Lightning strike in the fall, causing an unanticipated increase in spending.

5. Adjournment

Resolution # 131/16, moved by Enzo Palumbo, seconded by Joe Krmpotich,

“Resolved that 2016 portion of the CA Board meeting be adjourned at 5:51 p.m. be approved”,

was CARRIED.

2017 Business

1. Finance & Administration

Election of Officers

Scrutineers –

Resolution # 01/17, moved by Marchy Bruni, seconded by Joe Krmpotich,

“Resolved that Rhonda Bateman and Christine Ropeter be appointed as scrutineers for the election of Chair and Vice Chair be approved,”

was CARRIED.

Election of Chair –

Rhonda Bateman called for nominations for Chair.

Joe Krmpotich nominated Marchy Bruni.

Rhonda Bateman called twice more for further nominations for Chair. There being no further nominations for Chair,

Resolution # 02/17, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that nominations for Chair be closed”,

was CARRIED.

Rhonda Bateman asked Marchy Bruni if he was willing to let his name stand for Chair. Mr. Bruni agreed.

With only one nomination, a vote was not necessary.

Resolution # 03/17, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that Marchy Bruni be appointed as Chair of the SSMRCA Board for 2017 be approved,”

was CARRIED.

Election of Vice Chair –

Rhonda Bateman called for nominations for Vice-Chair.

Judy Hupponen nominated Joe Krmpotich.

Rhonda Bateman called twice for further nominations for Vice-Chair.

There being no further nominations for Vice-Chair,

Resolution # 04/17, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that nominations for Vice-Chair be closed,”

was CARRIED.

Rhonda Bateman asked Joe Krmpotich if he was willing to let his name stand for Vice-Chair.

Mr. Krmpotich agreed. With only one nomination, a vote was not necessary.

Resolution # 05/17, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that Joe Krmpotich be appointed as Vice-Chair of the SSMRCA Board for 2017 be approved,”

was CARRIED.

With congratulations to Marchy Bruni and Joe Krmpotich, Rhonda Bateman turned the meeting over to Chair, Marchy Bruni.

Appointments for 2017

Banking Agents

Resolution # 06/17, moved by Joe Krmpotich, seconded by Enzo Palumbo,

“Resolved that the Canadian Imperial Bank of Commerce be appointed as Banking Agents for 2017 be approved,”

was CARRIED.

Signing Authority

Resolution # 07/17, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Whereas two authorized signatures are required to bind the Sault Ste. Marie Region Conservation Authority,

Be it resolved that Rhonda Bateman, General Manager, Marchy Bruni, Chair, and Joe Krmpotich, Vice Chair, be authorized to sign on behalf of the Sault Ste. Marie Region Conservation Authority with any two of three signing together be approved,”

was CARRIED.

Borrowing Arrangements

Resolution # 08/17, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that, subject to Conservation Authority Board approval of loan arrangements, during 2017 the Chair or Vice Chair and the General Manager be empowered to arrange any necessary borrowing of funds as required from time to time for approved Conservation Authority projects and programs, to a maximum amount of \$125,000,

And further that the General Manager be authorized to apply payments to the operating loan on behalf of the Sault Ste. Marie Region Conservation Authority, as funding allows be approved,”

was CARRIED.

Appointment of Auditor –

Resolution # 09/17, moved by Enzo Palumbo, seconded by Joe Krmpotich,

“Resolved that the firm of BDO Canada LLP be appointed as Auditor for the year ending December 31, 2017 be approved,”

was CARRIED.

Conservation Authority Representatives on Conservation Ontario Council –

Resolution # 10/17, moved by Joe Krmpotich, seconded by Enzo Palumbo,

“Resolved that Marchy Bruni, Joe Krmpotich and Rhonda Bateman be appointed as the Sault Ste. Marie Region Conservation Authority’s representatives to Conservation Ontario be approved,”

was CARRIED.

Accounts Payable

Resolution # 11/17, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that the accounts payable from January 1, 2017 to January 12, 2017 for the Conservation Authority, cheque #5183 to #5195 in the amount of \$20,629.70 be approved,”

was CARRIED.

2017 Meeting Schedule

Resolution # 12/17, moved by Enzo Palumbo, seconded by Joe Krmpotich,

“Resolved that the amended schedule for 2016 Sault Ste. Marie Region Conservation Authority Board meetings be approved,”

was CARRIED.

Health and Safety

Resolution # 13/17, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that the Health and Safety Meeting Minutes January 9, 2017 be accepted as information be approved,”

was CARRIED.

2. Water & Related Land Management

Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Resolution # 14/17, moved by Enzo Palumbo, seconded by Joe Krmpotich,

Be it resolved that application #EDC16-12-14 submitted by Darren and Karen Evans for the construction of a new residence with detached garage at 777 Brule Road be approved subject to the following conditions:

1. The construction of the house and detached garage be carried out at the same location as indicated in the site plan date stamped December 13, 2016 and in compliance with the application date stamped December 14, 2016.
2. Only clean fill as defined by the Conservation Authority is to be used in filling and grading work.
3. All disturbed areas be re-vegetated as soon as possible following completion of the exterior construction.
4. Roof drainage must not be directly discharged on the slope at the south side of the property.
5. Trees must not be removed from the slope along the south side of the property.

Resolution # 15/17, moved by Joe Krmpotich, seconded by Judy Hupponen,

Be it resolved that application #USM17-01-03 submitted by Gino Cavaliere for the removal of vegetation, renovation and rebuilding of a cottage and the installation of a waterfront retaining wall at 534 Red Pine Drive be approved subject to the following conditions:

1. The proposed work be completed as per the site plan submitted with the application and date stamped January 3, 2017.
2. All equipment and materials used at the work site must be clean and free from leaks, oil and grease residues.
3. Only clean fill as defined by the Conservation Authority is to be used in filling and grading work.

Revised Fee Schedule

Resolution # 16/17, moved by Enzo Palumbo, seconded by Joe Krmpotich,

“Resolved that the staff memo dated January 17, 2017 regarding the revised fee schedule be accepted and the new proposed fee schedule be adopted as of February 1, 2017 be approved,”

was CARRIED.

Maintenance

The General Manager reported that the field staff were busy removing snow from the parking lots and building roofs. There has been a great deal of snow deposited this season thus far. Routine snow surveys are occurring every two weeks to monitor conditions and prepare for spring thaws.

3. Conservation & Recreation

Mark's Bay Update

Joe Krmpotich declared a conflict of interest with this item as he is on the Airport Board. The staff update did not require a resolution.

The agreement with Humphrey Aviation has been signed allowing access to the south entrance and roadway into Mark's Bay Conservation Area for the fall and winter until freeze-up of the bay. The gate was designed by our field staff and the posts have been installed. We are waiting on the gate installation to prevent trespass and vandalism.

4. New Business/Other

Frank Manzo Commemorative Painting

Mr. Manzo's son Gary has created a commemorative painting which he hopes to present to the Board in April to correspond to Frank's 90th birthday. The painting is to reflect on the contribution of Frank Manzo as a long-standing CA Board member.

Forest Management Plan

Algoma-Manitoulin Forestry Services is working towards the delivery of the first draft of the Forest Management Plan due on January 31.

The Forest Management Committee will be meeting with the forestry consultant on February 8th to review and comment on the plan.

The first public consultation session will be held on February 28 at the Russ Ramsay Room of the Civic Centre.

Environmental Science Degree

Over the past several years, Algoma University has been working toward the establishment of a Bachelor of Science in Environmental Science. In the planning stage they approached many environmental science practitioners within the community to participate on an Advisory Committee for consultation on the program requirements. The General Manager was one of the participants on the committee. Yesterday the committee members received an email that Algoma's application to the Ministry of Colleges and University's was approved. Details on the program will be released by Algoma U in the upcoming weeks.

Lightning Strike Update

Questions arose regarding insurance coverage and potential increases in premiums with making a claim, further information will be brought forward to the next Board meeting and the resolution below is deferred until the February meeting.

Be it resolved that the staff memo dated January 17, 2017 regarding the October 2016 lightning strike be accepted as information and the Board directs the General Manager to move forward be approved.

5. In Committee

Not required

6. Adjournment

Resolution # 17/17, moved by Joe Krmpotich, seconded by Enzo Palumbo,

“Resolved that the meeting adjourned at 6:34 p.m. be approved,”

was CARRIED.

Resolution # 18/17, moved by Joe Krmpotich, seconded by Enzo Palumbo,

“Resolved that the meeting resume at 6:35 pm due to unfinished business be approved”,

was CARRIED.

7. New Business

Mockingbird Hill Farm Lease Renewal

The staff memo regarding the terms of the 1992 lease including the option of the Board to approve up to ten additional five year terms to the lease was discussed.

Resolution # 19/17, moved by Enzo Palumbo, seconded by Judy Hupponen,

“Resolved that the Mockingbird Hill Farm lease be extended for an additional five year term, from April 1, 2017 to March 31, 2022 be approved”,

was CARRIED.

Adjournment

Resolution # 20/17, moved by Judy Hupponen, seconded by Joe Krmpotich,

“Resolved that the AGM adjourn at 6:40 p.m. be approved,”

was CARRIED.

Rhonda Bateman,
General Manager

Marchy Bruni, Chair