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**SAULT STE. MARIE REGION CONSERVATION AUTHORITY  
REGULAR MEETING  
Tuesday, June 21, 2022  
Conservation Authority Office / Zoom  
MINUTES**

Board Members Present: Sandra Hollingsworth (Chair), Michael Matthews (Vice-Chair),  
Marchy Bruni, Rick Niro

Staff Members Present: Corrina Barrett

Regrets: Corey Gardi

Via Zoom and In Person

**Call to Order**

The Meeting was called to order at 4:46 p.m.

**1. Declaration of Conflict of Interest**

Sandra Hollingsworth declared a conflict with Section 5, Application Approvals. Michael Matthews agreed to chair for this item.

**2. Approval of Agenda**

Resolution # 56/22, moved by Marchy Bruni, seconded by Rick Niro,

*“Resolved THAT the June 21, 2022, Conservation Authority Regular Meeting agenda be approved as presented,”*

Was CARRIED.

**3. Finance and Administration**

## Minutes

Resolution # 57/22, moved by Michael Matthews, seconded by Marchy Bruni,

*“Resolved THAT the Regular Board Meeting minutes of May 31, 2022, be adopted, be approved,”*

Was CARRIED.

## Health and Safety Meeting Minutes

Resolution # 58/22, moved by Marchy Bruni, seconded by Michael Matthews,

*“Resolved THAT the Health and Safety Meeting minutes of June 14, 2022, be received as information, be approved,”*

Was CARRIED.

## Accounts Payable

Resolution # 59/22, moved by Rick Niro, seconded by Marchy Bruni,

*“Resolved THAT the list of accounts payable from May 12 to June 15, 2022, cheque #8040 to #8088 in the total amount of \$112,799.14 be received as information, be approved,”*

Was CARRIED.

## 2021 Financial Statements

Jennifer Archambault, an Accounting and Assurance Partner with BDO, presented the 2021 Financial Statement to the Board.

Resolution # 60/22, moved by Marchy Bruni, seconded by Michael Matthews,

*“Resolved THAT the 2021 Financial Statements and Final Report as presented by Jennifer Archambault of the firm BDO be accepted as presented, be approved,”*

Was CARRIED.

## **4. Water and Related Land Management**

Section 28, Ontario Regulation 176/06, Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation

Application Approvals

Resolution # 61/22 moved by Marchy Bruni, seconded by Rick Niro,

*“Resolved THAT the summary of the 19 site reports approved by staff from May 14 to June 17, 2022, pursuant to Ontario Regulation 176/06, be received as information, be approved,”*

Was CARRIED.

**5. New Business / Other**

General Manager Update Report

Resolution # 62/22, moved by Michael Matthews, seconded by Rick Niro,

*“Resolved THAT the General Manager’s Report is received as information, be approved,”*

Was CARRIED.

Flood Hazard Identification and Mapping Program

Resolution # 63/22, moved by Michael Matthews, seconded by Marchy Bruni,

*“Resolved THAT the Flood Hazard Identification and Mapping Program Fact Sheet be received as information, be approved,”*

Was CARRIED.

Designating a Head under MFIPPA

Resolution # 64/22, moved by Rick Niro, seconded by Michael Matthews,

*Whereas, under Section 3, subsection (2) of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c.M.56 (here after the ‘Act’) the members elected or appointed to a board, commission or other body that is an institution under the Act may designate in writing from among its members an individual or committee of the body to act as head of the institution for the purposes of the Act:*

*And whereas the Sault Ste. Marie Region Conservation Authority Board deems it necessary and expedient to designate a head for the purposes of the Act:  
Now, therefore, the Sault Ste. Marie Region Conservation Authority Board resolves as follows:*

*THAT the Sault Ste. Marie Region Conservation Authority Board hereby designates the General Manager / Secretary-Treasurer as head for the purposes of the Act, and THAT this resolution come into force and effect on June 21, 2022, be approved,”*

Was CARRIED.

#### DWSP Update

Resolution # 65/22, moved by Marchy Bruni, seconded by Michael Matthews,

*“Resolved THAT the staff memo titled “DWSP Update” dated June 21, 2022, be received as information, be approved,”*

Was CARRIED.

#### Board Approval for Soo Finnish Nordic Ski Club Activities

Resolution # 66/22, moved by Rick Niro, seconded by Michael Matthews,

*“Resolved THAT the Board approve the Soo Finnish Nordic Ski Club’s request to remove the old saw mill and prep the area for Staging Events, be approved,”*

Was CARRIED.

Resolution # 67/22, moved by Marchy Bruni, seconded by Michael Matthews,

*“Resolved THAT the Board approve the Soo Finnish Nordic Ski Club’s request regarding parking lot improvements in the Pinder parking lot to remove the trees separating the north and south parking lots and add fill to level and grade the entire parking lot, be approved,”*

Was CARRIED.

### **6. Closed Session**

Resolution # 68/22, moved by Michael Matthews, seconded by Rick Niro,

*“Resolved THAT the Board move into Closed Session to approve the minutes of a previous closed session at 5:53 p.m., be approved,”*

Was CARRIED.

Resolution # 69/22, moved by Marchy Bruni, seconded by Michael Matthews,

*“Resolved THAT the Board come out of Closed Session at 5:57 p.m., be approved,”*

Was CARRIED.

## 7. Adjournment

There being no further business,

Resolution # 70/21, moved by Michael Matthews, seconded by Marchy Bruni,

*“Resolved THAT the meeting be adjourned at 5:58 p.m., be approved,”*

Was CARRIED.

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Corrina Barrett,  
General Manager

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Sandra Hollingsworth,  
Board Chair