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**SAULT STE. MARIE REGION CONSERVATION AUTHORITY  
REGULAR MEETING  
Tuesday, September 19, 2017  
Conservation Authority Office  
MINUTES**

Board Members Present: Marchy Bruni, Joe Krmpotich, Enzo Palumbo and Ozzie Grandinetti

Regrets: Judy Hupponen

Staff Members Present: Rhonda Bateman

Meeting was called to order at 4:50 p.m.

**1. Declaration of Conflict of Interest**

None declared

**2. Finance & Administration**

Minutes

Resolution #104/17, moved by Joe Krmpotich, seconded by Enzo Palumbo,

*“Resolved that the August 22, 2017 Conservation Authority Regular and In-Committee Meeting minutes be approved,”*

was CARRIED.

Accounts Payable

Resolution #105/17, moved by Enzo Palumbo, seconded by Ozzie Grandinetti,

*“Resolved that the accounts payable from August 17 to September 14, 2017 for the Conservation Authority, cheque #5550 to #5598 in the amount of \$70,474.75 and the*

*Drinking Water Source Protection Program, cheque #3446 to #3456 in the amount of \$17,914.88 be approved,”*

was CARRIED.

### Health and Safety

Resolution #106/17, moved by Joe Krmpotich, seconded by Enzo Palumbo,

*“Resolved that the Health and Safety Meeting Minutes from September 5, 2017 be accepted as information be approved,”*

was CARRIED.

### General Policies

Resolution #107/17, moved by Ozzie Grandinetti, seconded by Joe Krmpotich,

*“Resolved that the Sick Leave Policy Option # 1 be approved for addition to the human resource policy package be approved,”*

was CARRIED.

Resolution #108/17, moved by Enzo Palumbo, seconded by Ozzie Grandinetti,

*“Resolved that the staff memo entitled General Policies dated September 19, 2017 and the attached updated human resource policy package brought forward to the Board on September 19, 2017 be approved,”*

was CARRIED.

## **3. Water & Related Land Management**

### Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Resolution #109/17, moved by Joe Krmpotich, seconded by Ozzie Grandinetti,

*“Resolved that the email polls of August 31 and September 8, 2017 approving the following permits with conditions be confirmed:*

<i>FC17-08-24</i>	<i>BVD Holdings SSM Inc.</i>	<i>937 Great Northern Road</i>
<i>USM17-08-28</i>	<i>Tony Stirpe</i>	<i>544 Red Pine Drive</i>
<i>RR17-09-06</i>	<i>Interlocker Inc/Rico Fata</i>	<i>84 Birkshire Place</i>

was CARRIED.

Resolution #110/17, moved by Joe Krmpotich, seconded by Enzo Palumbo,

*“Resolved that application #RR17-09-11 submitted by Michael and Pamela Jalak for the construction of a single-family residence, garage and driveway located at 1081 Fourth Line East be approved subject to the following conditions:*

- 1) The work be carried out at the same location as indicated on the site plan submitted with the application and date stamped September 11, 2017.*
- 2) Lot grading must be undertaken in such a way that surface water drainage, roof drains, snowmelt or any subsurface water be directed away from the building.*
- 3) Only clean fill as defined by the SSMRCA be used in filling/grading work. Examples of clean and inert fill include earth cover, sand, gravel, clean rocks and boulders. Examples of materials that are not considered clean or inert fill include, but are not limited to, asphalt, waste, wood or wood derived waste and organic materials.*
- 4) All equipment and materials used at the work site must be clean and free from leaks, oils and grease residue,”*

was CARRIED.

Resolution #111/17, moved by Enzo Palumbo, seconded by Joe Krmpotich,

*“Resolved that application # BCC17-09-11 submitted by Tiffany Baxter for the construction of a 24 foot by 38 foot garage located at 2959 Second Line West be approved subject to the following conditions:*

- 1) The work be carried out at the same location as indicated on site plan submitted with the application and date stamped September 11, 2017.*
- 2) All equipment and materials used at the work site must be clean and free from leaks, oil and grease residues.*
- 3) Only clean fill as defined by the SSMRCA be used in filling/grading work. Examples of clean and inert fill include earth cover, sand, gravel, clean rocks and boulders. Examples of materials that are not considered clean or inert fill include, but are not limited to, asphalt, waste, wood or wood derived waste and organic materials,”*

was CARRIED.

Resolution #112/17, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

*“Resolved that application #RR17-09-15 submitted by Angela Giuliani for the construction of a single family residence with a detached garage located at 0 Fifth Line East (Roll # 03009204903), be approved subject to the following conditions:*

1) *The construction work be carried out as indicated on the site plan submitted with the application and date stamped September 15, 2017.*

2) *Only clean fill as defined by the SSMRCA be used in filling/grading work. Examples of clean and inert fill include earth cover, sand, gravel, clean rocks and boulders. Examples of materials that are not considered clean or inert fill include, but are not limited to, asphalt, waste, wood or wood derived waste and organic materials.*

3) *All equipment and materials used at the work site must be clean and free from leaks, oil and grease residues.*

4) *Lot grading must be undertaken in such a way that surface drainage, roof drains, snowmelt or subsurface water is directed away from the building,”*

was CARRIED.

Resolution #113/17, moved by Joe Krmpotich, seconded by Ozzie Grandinetti,

*“Resolved that application #LSM17-09-18 submitted by Alexander Lambert for the installation of an above ground pool and construction of deck located at 499 River Road be approved subject to the following conditions:*

1) *The work be carried out at the same location as indicated on site plan submitted with the application and date stamped September 18, 2017.*

2) *Only clean fill as defined by the SSMRCA be used in filling/grading work. Examples of clean and inert fill include earth cover, sand, gravel, clean rocks and boulders. Examples of materials that are not considered clean or inert fill include, but are not limited to, asphalt, waste, wood or wood derived waste and organic materials,”*

was CARRIED.

#### **4. Conservation & Recreation**

The General Manager discussed the TD Tree Plant that occurred September 16, 2017 on Landslide Hill. The turnout was great with 35 volunteers planting ----- trees including large stock varieties. Upcoming events in the Hiawatha Highlands includes the Soo Finnish Ski Club’s Trail Trot on September 23<sup>rd</sup> and the upcoming cross country meets for the local school boards.

#### **5. New Business / Other**

## Mockingbird Hill Farm

Resolution #114/17, moved by Ozzie Grandinetti, seconded by Joe Krmpotich,

*“Resolved that the request for the use of a sound system for fall events at Mockingbird Hill Pioneer Farm be approved,”*

was CARRIED.

## **6. In-Committee**

Resolution #115/17, moved by Joe Krmpotich, seconded by Enzo Palumbo,

*“Resolved that the Board go In-Committee to discuss human resource matters at 6:04 p.m. be approved,”*

was CARRIED.

Resolution # 116/17, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

*“Resolved that the Board come out of In-Committee at 6:16 p.m. be approved,”*

was CARRIED.

Resolution # 117/17, moved by Joe Krmpotich, seconded by Ozzie Grandinetti,

*“Resolved that the confidential staff memo dated August 22, 2017 be accepted; And further, the recommendations from the staff memo be in effect as outlined be approved,”*

was CARRIED.

Resolution #118/17, moved by Enzo Palumbo, seconded by Joe Krmpotich,

*“Resolved that SSMRCA Board members complete the 2017/18 performance review template for the General Manager/Secretary-Treasurer position and forward the results to the Chair by October 6, 2017 be approved,”*

was CARRIED.

## 7. Adjournment

Resolution #119/17, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

*“Resolved that the meeting adjourned at 6:15 p.m. be approved,”*

was CARRIED.

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Rhonda Bateman,  
General Manager

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Marchy Bruni, Chair