



SAULT STE MARIE SOURCE PROTECTION AUTHORITY

Inaugural Meeting

Wednesday July 25, 2007 @ 12:50 pm

Meeting Minutes

Attendance

Members

Neil DelBianco
Frank Manzo
Susan Myers
David Celetti

Staff

Linda Whalen, SSMRCA Manager
Rhonda Bateman, SWP Coordinator
Loralei Premo, SPC Administrator
Christine Aasen, SSMRCA Communications

1. Declaration of Conflict of Interest

No conflicts were declared.

2. Administration

To establish the administration of the Source Protection Authority (SPA)

a. Appointment of signing officers

Resolution #1/07, moved by Frank Manzo, seconded by Susan Myers,

"Whereas, the composition of the Sault Ste. Marie Source Protection Authority (SPA) is identical to that of the Sault Ste. Marie Region Conservation Authority Board (CA Board), be it resolved that the current slate of executives be replicated for the SPA,

was CARRIED.

b. Adoption of SSMRCA Rules of Order

Resolution #2/07, moved by Susan Myers, seconded by David Celetti,

"Whereas, the composition of the Sault Ste. Marie Source Protection Authority (SPA) is identical to that of the Sault Ste. Marie Region Conservation Authority Board (CA Board), be it resolved that the signing officers for the SPA be the

same as those for the CA Board, Ken Lamming, Chair, Neil DelBianco, Vice-Chair and Linda Whalen, General Manager”,

was CARRIED.

3. Clean Water Act

a. Review of Source Protection Authority (SPA) roles and responsibilities

Staff presented the ‘Drinking Water Source Protection at the SSMRCA’ handout (attached) to the SPA explaining their relationship to the Ministry of the Environment (MOE), SPC, CA Board, and Source Water Protection Staff.

After thoroughly discussing interactions between these groups the following resolutions were carried.

Resolution #3/07, moved by Frank Manzo, seconded by Susan Myers,

“Be it resolved that the Source Protection Authority will adopt the rules of order applicable to the Conservation Authority Board in Source Protection Authority meetings”,

was CARRIED.

Resolution #4/07, moved by Frank Manzo, seconded by David Celetti,

“Whereas, the composition of the Sault Ste. Marie Source Protection Authority (SPA) is identical to that of the Sault Ste. Marie Region Conservation Authority Board (CA Board), be it resolved that the Source Protection Authority per diem be the same per diem as for the SSMRCA Board,”

was CARRIED.

Discussion brought forward that although per diem payments to SPA Members are an eligible expense from the Provincial prospective, a City of Sault Ste. Marie policy regarding honorarium will take precedent with respect to Sault Ste. Marie’s representatives.

b. Review of deliverables and timelines

Staff drew to the attention of the SPA members to their SPA booklets, first page Roles and Responsibilities Brochure as per the *Clean Water Act, 2006* and discussed the SPA role in regards to quarterly reports to the MOE.

Staff outlined the immediate and short term deliverables for the SPA in regards to the SPC: Chair nominations, news release to invite public comment on proposed SPC composition, First Nations invitation to nominate member to SPC and correspondence to City of Sault Ste. Marie and Township of Prince to request the nomination of municipal representative(s).

4. Source Protection Committee (SPC)

a. Composition of SPC members

Outline of proposed composition of the SPC was presented. Sectoral members, Municipal members and other members must remain 1/3 ratio of the SPC. The suggested sectors and affiliation have been selected to represent Sault Ste. Marie Source Protection Area watershed.

Resolution #5/07, moved by Susan Myers, seconded by David Celetti,

*“Whereas, the composition of the Sault Ste. Marie Source Protection Committee (SPC) members represent key partners within our community and represent our watershed in its entirety, and
whereas, the division of municipal representation reflects both the population and the location of municipal drinking water sources in the source protection area, and
whereas, the sectoral divisions are reflective of industry and commercial interests located in the source protection area that may have effects on the drinking water supply. Included in the sectoral membership is the water supplier and distributor to the City of Sault Ste. Marie, and
whereas, the division of other members includes two residents and an environmental representative and these seats are to address local watershed interests and the Sault North Planning area is included to ensure representation from the upper portion of the watershed area, therefore
be it resolved that the SPC composition be accepted as follows, pending public review and comment:*

Municipal members	Sectoral members	Other members
2 City of SSM	1 PUC	1 environmental
1 Township of Prince	1 aggregates industry	1 SSM resident
	1 local business	1 Sault North resident”

was CARRIED.

It was noted that the term of the SPC members will be dependent on MOE approval of the Source Protection Plan, therefore the appointment of committee members could be for a minimum period of three to five years. A letter to municipal clerks, as set out in Ontario Regulation 288/07, will be sent to both Prince Township and the City of Sault Ste. Marie by September 3, 2007 requesting municipal representatives be appointed to the SPC. Due to the length of commitment required to ensure consistency and the technical nature of the committee, a suggestion was put forth to recommend that the City of Sault Ste. Marie consider nominating staff as municipal representatives. The SPA Members agreed.

b. Internet and news release

All SPA meeting dates, agendas and minutes must be made available to the public online.

c. Public review document locations

As not all residents of Sault Ste. Marie, Prince Township and adjacent Unorganized Townships have access to the online postings, it is regulated that documents relevant to SPC composition also be made available for public review. It was suggested that documents be made available at the SSMRCA office, and at the City of Sault Ste. Marie Clerk's Office in the Civic Center as well as the Prince Township Office.

Resolution #6/07, moved by David Celetti, seconded by Susan Myers,

"Be it resolved that the document relevant to Source Protection Committee composition be available for public review at the SSMRCA office, the Clerk's office at the Sault Ste. Marie Civic Centre and the Clerk's office in Prince Township",

was CARRIED.

5. Other

No other business was voiced at the meeting.

6. In Committee: SPC Personnel

Resolution #7/07, moved by Frank Manzo, seconded by David Celetti,

"Be it resolved that the SPA go in to Committee at 1:25 pm",

was CARRIED.

Resolution #8/07, moved by David Celetti, seconded by Susan Myers,

"Be it resolved that the SPA are in open session at 1:31 pm",

was CARRIED.

Resolution #9/07, moved by Susan Myers, seconded by Frank Manzo,

"Be it resolved that the staff memo dated July 25, 2007 entitled "Source Protection Committee Chair Recommendations" be accepted and further that the recommendations contained therein be forwarded to the Ontario Minister of the Environment on behalf of the Sault Ste. Marie Source Protection Authority",

was CARRIED.

7. Adjournment

Resolution #10/07, moved by David Celetti, seconded by Susan Myers,

"Be it resolved that the inaugural Source Protection Authority meeting be adjourned at 1:32 pm",

was CARRIED.

Rhonda Bateman,
SWP Coordinator

Neil DelBianco,
SPA Vice-Chair

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