



SSMRCA February Board AGM

Sault Ste. Marie Region Conservation Authority
February 18, 2025, at 4:45 PM EST
1100 Fifth Line East / Zoom Meeting

Agenda

I. Call to Order

II. Declaration of Conflict of Interest

III. Adoption of Agenda

RECOMMENDED:

THAT the agenda be adopted as presented.

IV. Delegations

There are no requests for delegations received for this meeting.

V. Public Input (3 minutes per speaker)

None.

VI. 2024 Finance and Administration

A. Adoption of Regular Board Meeting Minutes of November 19, 2024

RECOMMENDED:

THAT the Regular Board Meeting Minutes of November 19, 2024, be adopted.

B. Accounts Payable

RECOMMENDED:

THAT the list of accounts payable be received as information.

C. 2024 Health and Safety

RECOMMENDED:

THAT the Health & Safety Meeting Minutes of November 27, 2024, be received as information.

D. 2024 Final Property Inquiry Statistics

RECOMMENDED:

THAT the staff memo titled "2024 Final Property Inquiry Statistics" dated February 18, 2025, be received as information, be approved.

VII. 2024 Water & Related Land Management

A. Application Approvals: Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits, and the *Conservation Authorities Act*, Part VI

RECOMMENDED:

THAT the summary of the site reports approved by staff pursuant to Ontario Regulation 41/24 and the *CA Act*, be received as information, be approved.

VIII. Chair's Remarks on 2024

IX. 2025 Finance and Administration

A. Election of Officers

RECOMMENDED:

THAT Corrina Barrett and _____ be appointed as scrutineers for the 2025 election of Chair and Vice Chair be approved;

THAT _____ be appointed as Chair of the SSMRCA Board for 2025 be approved;

THAT _____ be appointed as Vice-Chair of the SSMRCA Board for 2025 be approved.

B. Appointments for 2025:

1. Banking Agents

RECOMMENDED:

THAT the Canadian Imperial Bank of Commerce be appointed as Banking Agents for 2025.

2. Signing Authority

Whereas two authorized signatures are required to bind the Sault Ste. Marie Region Conservation Authority,

RECOMMENDED:

THAT Corrina Barrett, General Manager, _____, Board Chair, and _____, Board Vice Chair, be authorized to sign on behalf of the Sault Ste. Marie Region Conservation Authority with any two of three signing together be approved.

3. Borrowing Arrangements

RECOMMENDED:

THAT subject to Conservation Authority Board approval of loan arrangements, during 2025 the Board Chair or Board Vice Chair and the General Manager be empowered to arrange any necessary borrowing of funds as required from time to time for approved Conservation Authority projects and programs, to a maximum amount of \$125,000,

And further THAT Corrina Barrett, General Manager, be authorized to apply payments to the operating loan on behalf of the Sault Ste. Marie Region Conservation Authority, as funding allows be approved.

4. Appointment of Auditor

RECOMMENDED:

THAT the firm of BDO Canada LLP be appointed as Auditor for the year ending December 31, 2025, be approved.

5. Appointment of Legal Council

RECOMMENDED:

THAT the firm of Skeggs Paciocco Lawyers LLP be appointed as legal counsel for administrative matters for the year ending December 31, 2025, be approved.

6. CA Representatives on Conservation Ontario Council

RECOMMENDED:

THAT _____, _____ and Corrina Barrett be appointed as the Sault Ste. Marie Region Conservation Authority's representatives to Conservation Ontario, be approved.

C. 2025 Account Payable

RECOMMENDED:

THAT the list of accounts payable be received as information.

D. Health and Safety Meeting Minutes

RECOMMENDED:

THAT the Health & Safety Meeting Minutes of February 4, 2025, be received as information.

E. 2025 Meeting Schedule

RECOMMENDED:

THAT the proposed schedule for 2025 Sault Ste. Marie Region Conservation Authority Board meetings be approved as presented.

F. 2025 Fee Schedule Finalization

RECOMMENDED:

THAT the staff report on the 2025 Draft Fee Schedule and Policy, Version 2.0, dated February 18, 2025, be received as information, and
Further THAT the Board approve the 2025 Draft Fee Schedule and Policy for implementation.

G. Code of Conduct

The Code of Conduct will be supplied in the Board package for each member's signature.

X. 2025 Water & Related Land Management

A. Application Approvals: Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits, and the *Conservation Authorities Act*, Part VI

RECOMMENDED:

THAT the summary of the site reports approved by staff pursuant to Ontario Regulation 41/24 and the *CA Act*, be received as information, be approved.

XI. Correspondence

- a) **2024-12-12 Extension of Minister's direction for conservation authorities regarding fee changes associated with planning, development, and permitting fees**
- b) **2025-01-08 Update: Proposed regulation regarding Minister's Permit and Review powers under the Conservation Authorities Act**
- c) **2025-01-28 Letter from the Honourable Graydon Smith, Minister of Natural Resources - Chair and Vice-Chair Appointments**

RECOMMENDED:

THAT the correspondence to the Board as provided in the agenda package be received as information.

XII. 2025 Board Member Orientation Presentation

The GM will give an overview presentation of Board and SSMRCA responsibilities.

XIII. 2025 New Business & Other

A. General Manager's Report

RECOMMENDED:

THAT the General Manager's Report of February 18, 2025, be received as information, be approved.

B. Ratify December 10, 2024, Email Poll: Emergency Snow Removal from Rooves

RECOMMENDED:

THAT the Board approve the payment to North Tech Roofing for the purpose of cleaning the accumulated snow on the Office, Sugar Shack, Garage and sheds for a cost of \$3,200 + HST, be approved, be ratified.

C. Ratify January 9, 2025, Email Poll: Draft Watershed Based Management Strategy and Draft Conservation Land Strategy

RECOMMENDED:

THAT the Board approve the posting of the Draft Watershed Based Management Strategy and Draft Conservation Land Strategy on the SSMRCA website for consultation purposes, be approved, be ratified.

D. Finalize the Draft Watershed Based Management Strategy and Draft Conservation Land Strategy

RECOMMENDED:

THAT the Board approve the finalization of the Draft Watershed Based Management Strategy and Draft Conservation Land Strategy for posting on the SSMRCA website under the Governance section, be approved.

XIII. Closed Session

To discuss a legal matter.

XIV. Adjournment

For members of the public interested in attending this meeting, please contact the General Manager, Corrina Barrett, at cbarrett@ssmrca.ca to make arrangements. Thank you in advance for your cooperation.