



# SSMRCA February Regular Board Meeting Minutes

Sault Ste. Marie Region Conservation Authority

Feb 28, 2023 at 4:45 PM EST

@ 1100 Fifth Line East / ZOOM

## Attendance

### Present

**Members:** Enzo Palumbo (Vice-Chair), Corey Gardi (remote), Ron Zagordo (remote)

**Also Present:** Corrina Barrett (General Manager)

### I. Call to Order

Meeting was Called to Order at 4:46 p.m.

### II. Declaration of Conflict of Interest

None declared.

### III. Adoption of Agenda

**THAT** the agenda be adopted as amended.

**Motion:** # 25/23

Motion moved by Corey Gardi and motion seconded by Ron Zagordo. **CARRIED.**

### IV. Delegations

None.

### V. Public Input (3 mins per speaker)

None.

### VI. Finance and Administration

#### A. Adoption of Annual General Meeting Minutes of January 17, 2023

**THAT** the Annual General Meeting Minutes of January 17, 2023, be adopted.

**Motion:** # 26/23

Motion moved by Ron Zagordo and motion seconded by Corey Gardi. **CARRIED.**

#### B. Adoption of Special Meeting Minutes of February 15, 2023

**THAT** the Special Meeting Minutes of February 15, 2023, be adopted.

**Motion:** # 27/23

Motion moved by Corey Gardi and motion seconded by Ron Zagordo. **CARRIED.**

#### C. Health and Safety Meeting Minutes

**THAT** the Health & Safety Meeting Minutes of February 14, 2023, be received as information.

**Motion:** # 28/23

Motion moved by Ron Zagordo and motion seconded by Corey Gardi. **CARRIED.**

**D. Accounts Payable**

**THAT** the list of accounts payable from January 1 to January 31, 2023, cheque #8385 to #8434 in the total amount of \$63,853.11 be received as information.

**Motion: # 29/23**

Motion moved by Corey Gardi and motion seconded by Ron Zagordo. **CARRIED.**

**THAT** the list of accounts payable from February 1 to February 21, 2023, cheque #8435 to #8476 in the total amount of \$61,980.61 be received as information.

**Motion: # 30/23**

Motion moved by Ron Zagordo and motion seconded by Corey Gardi. **CARRIED.**

**E. 2022 Final Budget Update**

**THAT** the staff memo titled "2022 Final Budget Update" dated February 28, 2023, be received as information.

**Motion: # 31/23**

Motion moved by Corey Gardi and motion seconded by Ron Zagordo. **CARRIED.**

**F. 2022 Final Property Inquiries**

**THAT** the staff memo titled "Property Inquiries - 2022 4th Quarter Statistics" dated February 28, 2023, be received as information.

**Motion: # 32/23**

Motion moved by Ron Zagordo and motion seconded by Corey Gardi. **CARRIED.**

**VII. Water & Related Land Management**

**A. Application Approvals: Section 28, Ontario Regulation 176/06, Development, Interference with Wetlands and Alterations to Shorelines & Watercourses**

**THAT** the summary of the 5 site reports approved by staff from January 1 to February 24, 2023, pursuant to *Ontario Regulation 176/06*, be received as information.

**Motion: # 33/23**

Motion moved by Corey Gardi and motion seconded by Ron Zagordo. **CARRIED.**

**THAT** the permit be issued for 430 Third Line East, No. FC 23-01-27 with the existing conditions, for a period of more than 2 years, expiring on July 31, 2026, be approved.

**Motion: # 34/23**

Motion moved by Ron Zagordo and motion seconded by Corey Gardi. **CARRIED.**

**THAT** the permit be renewed for 792 Maki Road, No. WDC 21-10-06 with the existing conditions, for a total period of more than 2 years, expiring on October 14, 2025, be approved.

**Motion: # 35/23**

Motion moved by Corey Gardi and motion seconded by Ron Zagordo. **CARRIED.**

**VIII. Correspondence**

None.

**IX. New Business & Other**

**A. General Manager's Report**

**THAT** the General Manager's Report of February 28, 2023, be received as information, be approved.

**Motion: # 36/23**

Motion moved by Ron Zagordo and motion seconded by Corey Gardi. **CARRIED.**

**B. D&O Insurance Synopsis from CO**

**THAT** the D&O Insurance Synopsis from Conservation Ontario be received as information.

**Motion: # 37/23**

Motion moved by Corey Gardi and motion seconded by Ron Zagordo. **CARRIED.**

**C. 2023 Review of Human Resources Policies and Procedures - Employment Section**

**THAT** the Employment Section of the SSMRCA Human Resources Policies and Procedures be approved as worded.

**Motion: # 38/23**

Motion moved by Ron Zagordo and motion seconded by Corey Gardi. **CARRIED.**

**D. 2023 Review of Health and Safety Program Manual - Section 1 & Section 2**

**THAT** Section 1 and Section 2 of the SSMRCA Health and Safety Program Manual be approved as amended.

**Motion: # 39/23**

Motion moved by Corey Gardi and motion seconded by Ron Zagordo. **CARRIED.**

**X. Adjournment**

There being no further business,

**THAT** the meeting be adjourned at 5:11 p.m., be approved.

**Motion: # 40/23**

Motion moved by Ron Zagordo and motion seconded by Corey Gardi. **CARRIED.**

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Corrina Barrett,  
General Manager

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Enzo Palumbo,  
Board Vice-Chair