



# SSMRCA Regular Board Meeting Minutes

Sault Ste. Marie Region Conservation Authority

Septemeber 19, 2023 at 4:45 PM EST

@ 1100 Fifth Line East / ZOOM

## Attendance

### Present

**Members:** Sandra Hollingsworth (Chair), Corey Gardi (remote), Ron Zagordo (remote), Marchy Bruni (remote), Enzo Palumbo (remote)

**Also Present:** Corrina Barrett (General Manager), Jennifer King-Callon (N1 Solutions), John Paul Paciocco (Skeggs Paciocco Lawyers LLP)

### I. Call to Order

Meeting was Called to Order at 4:45 p.m.

### II. Declaration of Conflict of Interest

Sandra Hollingsworth declared a conflict of interest with the N1 Solutions agenda item. Therefore, Enzo Palumbo chaired this portion of the meeting and Sandra recused herself from the meeting until this item was complete.

### III. Adoption of Agenda

**THAT** the agenda be adopted as presented.

**Motion:** # 102/23

Motion moved by Ron Zagordo and motion seconded by Marchy Bruni. **CARRIED.**

### IV. Delegations

There are no requests for delegations received for this meeting.

### V. Public Input (3 mins per speaker)

None.

### VI. Finance and Administration

#### A. Adoption of Regular Meeting Minutes of August 1, 2023

**THAT** the Regular Meeting Minutes of August 1, 2023, be adopted.

**Motion:** # 103/23

Motion moved by Marchy Bruni and motion seconded by Ron Zagordo. **CARRIED.**

**B. Health and Safety Meeting Minutes**

**THAT** the Health and Safety Meeting Minutes of August 29 and September 11, 2023, be received as information, be approved.

Motion: # 104/23

Motion moved by Enzo Palumbo and motion seconded by Ron Zagordo.

**CARRIED.**

**C. Accounts Payable**

**THAT** the list of accounts payable from July 5 to September 14, 2023, cheque #8662 to #8789 in the total amount of \$154,239.64 be received as information, be approved.

**Motion:** # 105/23

Motion moved by Ron Zagordo and motion seconded by Enzo Palumbo.

**CARRIED.**

**D. N1 Strategy Proposal for Strategic Plan Update**

**THAT** the proposal for the Facilitated Session for the Strategic Plan Update as presented by the firm of N1 Strategy be accepted as information, and Further **THAT** the Board approve the hiring of N1 Strategy to aid in the facilitation of the Strategic Plan Update at a cost of \$5,425 plus HST, be approved.

**Motion:** # 106/23

Motion moved by Ron Zagordo and motion seconded by Marchy Bruni. **CARRIED.**

**E. 2024 Draft Budget**

**THAT** the presentation on the 2024 Draft Budget, Version 1.0, dated September 19, 2023, be received as information, be approved.

**Motion:** # 107/23

Motion moved by Enzo Palumbo and motion seconded by Ron Zagordo.

**CARRIED.**

The Board asked the GM to try and find some areas where the SSMRCA may be able to save some money, and bring an updated Draft Budget to the October Board Meeting, along with past years' expenses.

**F. 2024 Property Inquiry Stats**

**THAT** the staff memo titled "Property Inquiries – 2023 2nd Quarter Statistics" dated September 19, 2023, be received as information, be approved.

**Motion:** # 108/23

Motion moved by Corey Gardi and motion seconded by Marchy Bruni. **CARRIED.**

**VII. Water & Related Land Management**

**E. Application Approvals: Section 28, Ontario Regulation 176/06, Development, Interference with Wetlands and Alterations to Shorelines & Watercourses**

*THAT* the summary of the 31 site reports approved by staff from July 8 to September 8, 2023, pursuant to *Ontario Regulation 176/06*, be received as information, be approved.

**Motion: # 109/23**

Motion moved by Corey Gardi and motion seconded by Ron Zagordo. **CARRIED.**

**VIII. Correspondence**

**A. 2023-09-06 Ministry Notification Letter to Municipalities**

*THAT* the correspondence received from the Ministry of Municipal Affairs and Housing dated September 6, 2023, be received as information, be approved.

**Motion: # 110/23**

Motion moved by Ron Zagordo and motion seconded by Corey Gardi. **CARRIED.**

**IX. New Business & Other**

**A. General Manager's Report**

*THAT* the General Manager's Report of September 19, 2023, be received as information, be approved.

**Motion: # 111/23**

Motion moved by Marchy Bruni and motion seconded by Ron Zagordo. **CARRIED.**

**B. Updated Pinder Parking Lot Proposal**

*THAT* the updated Pinder Parking Lot Proposal submitted by the Soo Finnish Nordic Ski Club be received as information, be approved.

**Motion: # 112/23**

Motion moved by Corey Gardi and motion seconded by Marchy Bruni. **CARRIED.**

*Whereas* the Soo Finnish Nordic Ski Club has provided the SSMRCA with an updated proposal for the Pinder Parking Lot that significantly reduces the amount of trees to be removed, and

*Whereas* the MECP has had the opportunity to review the updated proposal and indicated that the project does not require an authorization under the Endangered Species Act,

*Now therefore be it resolved THAT* the SSMRCA Board approves the updated Pinder Parking Lot proposal from the SFNSC, provided that the associated work takes place outside of sensitive timing windows for breeding birds, SAR bats and the Blanding's Turtle, be approved.

**Motion: # 113/23**

Motion moved by Ron Zagordo and motion seconded by Corey Gardi. **CARRIED.**

**C. License to Occupy SSMRCA Lands by the City of SSM**

**THAT** the Board authorize the execution of the Agreement between the City of Sault Ste. Marie and the Sault Ste. Marie Region Conservation Authority with respect to the License to Occupy agreement for 0 Cooper Street, be approved.

**Motion: # 114/23**

Motion moved by Marchy Bruni and motion seconded by Ron Zagordo. **CARRIED.**

**D. SSMRCA Draft MOU for Programs and Services**

**THAT** the Board approves the Draft MOU for Programs and Services and associated Schedule 'A' for distribution and consultation with the City of Sault Ste. Marie and the Township of Prince, be approved.

**Motion: # 115/23**

Motion moved by Ron Zagordo and motion seconded by Marchy Bruni. **CARRIED.**

**E. SSMRCA Draft Agreements for Category 2 Programs and Services**

**THAT** the Board approve the Draft Agreements for Category 2 Programs and Services for distribution and consultation with the City of Sault Ste. Marie.

**Motion: # 116/23**

Motion moved by Marchy Bruni and motion seconded by Ron Zagordo. **CARRIED.**

**F. 2023 Review of Health and Safety Program Manual - Section 11 & Section 12**

**THAT** Section 11 and Section 12 of the SSMRCA Health and Safety Program Manual be approved as worded

**Motion: # 117/23**

Motion moved by Ron Zagordo and motion seconded by Marchy Bruni. **CARRIED.**

**X. Closed Session**

**THAT** the Board move into Closed Session to discuss advice subject to solicitor-client privilege, and personal matters about an identifiable individual at 5:30 p.m., be approved.

**Motion: # 118/23**

Motion moved by Corey Gardi and motion seconded by Ron Zagordo. **CARRIED.**

**THAT** the Board come out of Closed Session at 5:56 p.m., be approved.

**Motion: # 119/23**

Motion moved by Ron Zagordo and motion seconded by Marchy Bruni. **CARRIED.**

**XI. Adjournment**

There being no further business,

**THAT** the meeting be adjourned at 6:30 p.m., be approved.

**Motion: # 120/23**

Motion moved by Marchy Bruni and motion seconded by Ron Zagordo. **CARRIED.**

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Corrina Barrett,  
General Manager

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Sandra Hollingsworth,  
Board Chair