



SSMRCA Regular Board Meeting Minutes

Sault Ste. Marie Region Conservation Authority

September 17 2024 at 5:00 PM EST

@ 1100 Fifth Line East / Zoom Meeting

Attendance

Present:

Members: Sandra Hollingsworth (Chair), Marchy Bruni (Remote), Ron Zagordo (Remote), Enzo Palumbo (Remote)

Also Present: Corrina Barrett (General Manager)

I. Call to Order

Meeting was Called to Order at 4:59 p.m.

II. Declaration of Conflict of Interest

None declared.

III. Adoption of Agenda

THAT the agenda be adopted as presented.

Motion: # 71/24

Motion moved by Marchy Bruni and motion seconded by Ron Zagordo. **CARRIED.**

IV. Delegations

There are no requests for delegations received for this meeting.

V. Public Input (3 minutes per speaker)

None.

VI. Finance and Administration

A. Adoption of Regular Meeting Minutes of July 16, 2024

THAT the Regular Board Meeting Minutes of July 16, 2024, be adopted.

Motion: # 72/24

Motion moved by Ron Zagordo and motion seconded by Enzo Palumbo. **CARRIED.**

B. Accounts Payable

THAT the list of accounts payable from July 11, 2024, to September 10, 2024, cheque #9226 to #9304 in the total amount of \$124,757.68 be received as information, be approved.

Motion: # 73/24

Motion moved by Enzo Palumbo and motion seconded by Ron Zagordo. **CARRIED.**

C. Health and Safety Meeting Minutes

THAT the Health and Safety Meeting Minutes of July 29 and August 19, 2024, be received as information, be approved.

Motion: # 74/24

Motion moved by Ron Zagordo and motion seconded by Enzo Palumbo. **CARRIED.**

D. 2025 Fee Policy and Schedule

THAT the staff report on the 2025 Draft Fee Schedule and Policy, Version 1.0, dated September 17, 2024, be received as information, and
Further **THAT** the Board approve the 2025 Draft Fee Schedule and Policy for consultation purposes, be approved.

Motion: # 75/24

Motion moved by Ron Zagordo and motion seconded by Enzo Palumbo. **CARRIED.**

E. 2025 Draft Budget

THAT the presentation on the 2025 Draft Budget, Version 1.0, dated September 17, 2024, be received as information, and

Further **THAT** the Board approve the 2025 Draft Budget for consultation purposes.

Motion: # 76/24

Motion moved by Marchy Bruni and motion seconded by Ron Zagordo. **CARRIED.**

F. Personnel Policy Amendment, Addition of a Statutory Holiday

THAT the Board amends the current Personnel Policy by adding September 30 as a statutory holiday for staff in honour of the National Day for Truth and Reconciliation.

Motion: #77/24

Motion moved by Ron Zagordo and motion seconded by Enzo Palumbo. **CARRIED.**

VII. Water & Related Land Management

A. Application Approvals: Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits, and the *Conservation Authorities Act*, Part VI

THAT the summary of the 20 site reports approved by staff from July 11 to September 12, 2024, pursuant to Ontario Regulation 41/24 and the *CA Act*, be received as information, be approved.

Motion: # 78/24

Motion moved by Ron Zagordo and motion seconded by Marchy Bruni. **CARRIED.**

VIII. Correspondence

There is no correspondence received for this meeting.

IX. New Business & Other

A. General Manger's Report

THAT the General Manager's Report of September 17, 2024, be received as information, be approved.

Motion: # 79/24

Motion moved by Ron Zagordo and motion seconded by Marchy Bruni. **CARRIED.**

B. Ratify July 25, 2024, Email Poll: Temporary Increase to Operations Team Hours

THAT the Board approve a temporary increase in the Operations Team weekly hours by 5 hours a week for a period of eight weeks, starting July 29th, be approved, be ratified.

Motion: # 80/24

Motion moved by Enzo Palumbo and motion seconded by Ron Zagordo. **CARRIED.**

X. Closed Session

THAT the Board move into Closed Session to discuss a personnel matter and a legal matter at 5:42 p.m., be approved.

Motion: # 81/24

Motion moved by Ron Zagordo and motion seconded by Marchy Bruni. **CARRIED.**

THAT the Board come out of Closed Session at 5:51 p.m., be approved.

Motion: # 82/24

Motion moved by Marchy Bruni and motion seconded by Enzo Palumbo. **CARRIED.**

XI. Adjournment

There being no further business,

THAT the meeting be adjourned at 5:51 p.m., be approved.

Motion: # 83/24

Motion moved by Enzo Palumbo and motion seconded by Marchy Bruni. **CARRIED.**

Corrina Barrett,
General Manager

Sandra Hollingsworth,
Board Chair